

GUAM LAW LIBRARY

141 San Ramon Street, Hagåtña, Guam 96910-4333 Tel: (671) 477-7623/472-8062 | Fax: (671) 472-1246 Email: qll@quamlawlibrary.org | www.quamlawlibrary.org

Geraldine Amparo Cepeda Executive Director/Librarian

MEMORANDUM

TO: Members of the Guam Bar Association and All Guam Law Library Users

FROM: Guam Law Library Executive Director/Librarian

DATE: May 11, 2020

RE: Continued closure to the public; Limited reopening to GBA members only

In light of the extension of the public health emergency, and based on guidance from the Governor and the Chief Justice, the Guam Law Library will **reopen to the public on Monday, June 8, 2020.** There will be a **limited reopening for GBA members only** in May, with more details forthcoming.

The Guam Law Library and Compiler's Office continue to provide remote assistance with legal research and Guam law. The library can help with search and copy requests, and assist attorneys with temporary access to Westlaw and LexisNexis. To reach us, please call or email:

• Phone: 477-7623

Guam Law Library: <u>gll@guamlawlibrary.org</u>Compiler's Office: <u>guamcompiler@gmail.com</u>

GBA members are allowed after-hours access to the library by signing out a key, but should note: access is for GBA members only (not clients); keys are limited; and requests for immediate access cannot be accommodated. Read the After-Hours Access Policy at http://guamlawlibrary.org/faqs/.

When using the library after-hours, GBA members must comply with these safety measures:

- 1. Wear face mask/covering at all times when using the library, even if alone;
- 2. Maintain 6 feet of physical distance from others in the library;
- 3. Wipe down the computer keyboard, mouse, and any surface touched prior to leaving (cleaning materials provided by library);
- 4. Do not enter the library if you, or anyone you have contact and/or reside with:
 - Were diagnosed with COVID-19;
 - Are/Were experiencing symptoms of acute respiratory illness or flu (i.e. coughing, sneezing, fever, shortness of breath, headaches);
 - Were asked to self-quarantine by any physician, hospital, board of health, or other medical provider or health agency.
 - Have traveled outside of Guam in the last 14 days.

For GBA members only during the limited reopening: You must wear face mask/covering, maintain 6-foot physical space, and clean any surfaces touched. Note these occupancy and time limits: Maximum of six (6) attorneys in the library at one time, for a maximum of two (2) hours. Attorneys may reserve a time slot by phone or email; walk-ins allowed, first-come, first-served.

Thank you for your understanding and support.