

# GUAM LAW LIBRARY

141 San Ramon Road  
Hagatña, Guam 96910  
Tel: (671) 477-7623  
Fax: (671) 472-1246

## Authorization to Borrow Library Materials

The Guam Law Library circulation policy is limited to Guam Bar Association Members.

I, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_  
(Print Name) (Name of Firm) Telephone

am a member of the Guam Bar Association and hereby authorize \_\_\_\_\_  
(Print Full Name)  
to borrow library materials on my behalf. I hereby agree to the following:

1. Library materials will be returned promptly to the Guam Law Library at the front desk or deposited in the after-hour drop box.
2. In the event the library materials are lost or stolen, I agree to pay for the replacement cost and expenses associated in replacing the lost or stolen library materials.
3. I will not loan library materials to others.
4. I understand that any violation to this agreement may result in suspension of library privileges and a reinstatement fee. Library privileges include borrowing books, search and copy request, after-hours library use and other services.
5. Library materials have a maximum of two renewals.
6. I will notify the Guam Law Library in writing if I decide to revoke this agreement.

Materials that *do not* circulate are as follows:

Codes	Pacific Island Materials
Digest	Reporters
Court Rules	Wright. Federal Practice & Procedure
Directories	American Jurisprudence
Form Books	Proof of Facts, 2d
Guam Materials	

Materials that circulate for *one day* only:

American Law Reports	Shepards Causes of Action
Restatements	Corpus Juris Secundum
California Jurisprudence	Sutherland Statutory Construction
Code of Federal Regulations	Uniform Laws Annotated
Loose-leaf books	

Audio-visual materials (CLE videos, CLE tapes, etc.) circulate for three days  
All other materials circulate for *one week*.

\_\_\_\_\_  
Signature of Guam Bar Member

\_\_\_\_\_  
Date

*Original – Guam Law Library; Copy – Guam Bar Member*